NATIONAL DATA GOVERNANCE FRAMEWORK

The National Data Governance Framework provides a common foundation for realizing this ambition. It establishes principles, standards, and institutional mechanisms to maximize the value of government data, safeguard privacy and confidentiality, and align national practices with international norms. Through strong governance, Rwanda will advance data quality, enable interoperability, encourage trusted data sharing, and build a culture of openness and innovation.

National Data Governance Framework

- National Data Governance Framework.pdf (pdf, 2.37 MB)
  LAST UPDATED: 28 Nov 2025

NATIONAL DATA CLASSIFICATION AND ACCESS GUIDELINE

The *National Data Classification and Access Guidelines* provide a unified approach for organising, protecting, and accessing government data based on its sensitivity and value. They introduce four classification levels, ***Public, Internal, Confidential, and Restricted,*** to ensure consistent data handling across all government institutions.

These guidelines strengthen national data security, support trusted data sharing, promote compliance with legal requirements, and advance Rwanda’s digital transformation. They apply to all Government of Rwanda entities and partners responsible for managing government data.

The full document offers detailed standards to help institutions classify, store, and use data safely and effectively.

National Data Classification and Access Guideline

- National_Data_Classification_Access_Guideline.pdf (pdf, 942.09 KB)
  LAST UPDATED: 28 Nov 2025

NATIONAL METADATA MANAGEMENT GUIDELINE

The *National Metadata Guidelines* provide a unified framework for creating, managing, and sharing metadata across all Government of Rwanda institutions. Metadata is essential for making data understandable, discoverable, comparable, and reusable. These guidelines ensure that all government datasets are well-documented, easy to locate, and reliable for analysis and decision-making.

The guidelines introduce standardised requirements for metadata elements, documentation practices, roles, and processes. They promote consistency, improve interoperability between institutions, and address challenges such as fragmented documentation and limited data comparability.

By adopting these guidelines, government institutions will enhance transparency, strengthen data quality, and support policymakers, researchers, businesses, and citizens with trustworthy and well-described datasets.

National Metadata Management Guideline

- National_Metadata_Managment_Guideline_2025..pdf (pdf, 1.32 MB)
  LAST UPDATED: 28 Nov 2025

NATIONAL DATA QUALITY & STANDARDS GUIDELINES

The purpose of this Guideline is to establish a consistent and comprehensive framework for managing data quality across all Government of Rwanda institutions. It defines the fundamental principles, minimum requirements, and roles and responsibilities necessary to ensure that data collected, processed, and used is accurate, reliable, and fit for its intended use. It aligns with Rwanda’s data governance framework, and it provides practical guidance for embedding data quality into routine operations as well as long-term strategic planning.

National Data Quality & Standards guidelines

- National Data quality and standards guidelines_2025.pdf (pdf, 17.15 MB)
  LAST UPDATED: 9 Dec 2025

DATA INCIDENT MANAGEMENT GUIDELINES

This guideline provides a clear and practical framework for identifying, reporting, and responding to data security incidents in a timely and effective manner. The key objectives of the data incident management guidelines are to:

- Ensure rapid detection and response to data incidents to reduce potential harm.
- Define clear roles and responsibilities for incident management across Government of Rwanda
- Maintain compliance with national data protection laws, regulations, and industry best practices.
- Protect the confidentiality, integrity, and availability of Government of Rwanda data assets.
- Promote accountability and transparency in incident handling and reporting.
- Enhance organizational resilience through continuous improvement.

Data Incident Management Guidelines

- Data Incident Management Guidelines.pdf (pdf, 4.41 MB)
  LAST UPDATED: 15 Dec 2025

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