

REPUBLIC OF RWANDA



NATIONAL INSTITUTE OF STATISTICS OF RWANDA
P.O Box. 6139 KIGALI

JOB OPPORTINUTY

The National Institute of Statistics of Rwanda wishes to recruit competent candidates for the following position:

No	Job Title	Duties & Responsibilities	Required Minimum Qualifications
1.	Regional Price & Economic Data Collectors Officer (13)	<ul style="list-style-type: none">• To be responsible for the timely collection of price and business data in appointed district;• To assure quality and consistency of the collected data;• To do data entry of the collected data;• To provide regular monitoring and progress reports to the Statistician;• To participate in the allied activities that can be considered relevant by the NISR.	<p>A0 in Statistics, Applied Mathematics, Economics with knowledge of statistical softwares (SPSS, STATA , SAS, etc)</p> <p>Key Technical Skills & Knowledge required:</p> <ul style="list-style-type: none">- Excellent communication skills both orally and in writing- Excellent interpersonal skills- Report writing and presentation skills- Computer skills- Creativity and initiative- Good organizational and time management skills- Team working skills- Technical understanding of system being analyzed and how it affects the various business units.- Good at handling and meeting deadlines.- Multi-tasking skills and the ability to balance multiple priorities and keep up with project scope changes.- Able to work well with both internal and external clients.- Self-starter with leadership skills in order to take charge of or facilitate requirement- Gathering sessions.- Quick learner who is easily able to learn new products, systems, applications and technologies

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Application guidelines:

Interested persons meeting the above qualifications should submit the following:

- ✓ Filled application form, copies of degree certificates, copy of National Identity Card, names of three references;
- ✓ Submission deadline is 13th February 2015 at 4pm at NISR Office, former building- MINIPLAN- MUHIMA, P.O Box 6139 Kigali;
- ✓ You can download the application form from the NISR Website and apply online at info@statistics.gov.rw
- ✓ The Application Form is also available at the NISR Secretariat or/and HR offices;
- ✓ Only shortlisted candidates will be contacted

Done at Kigali on 3rd February 2015

David NKUSI
Head of Corporate Services
National Institute of Statistics of Rwanda

