

REPUBLIC OF RWANDA



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**TITLE OF TENDER: RECRUITMENT OF 18 INDIVIDUAL CONSULTANTS  
(NATIONAL DATA ANALYSTS) FOR THE 4<sup>TH</sup> RWANDA POPULATION AND  
HOUSING CENSUS**

**TENDER NOTICE NUMBER: 031/IC/CENSUS UNIT/NISR/ UNFPA FUNDS/  
RECRUITMENT OF NATIONAL CENSUS DATA ANALYSTS**

**1. Background and Justification**

As part of the implementation of the 4<sup>th</sup> Rwanda Population and Housing Census, the National Institute of Statistics of Rwanda (NISR) conducted in August 2012 the general enumeration of the population. The main purpose of this nationwide exercise is to gather comprehensive, reliable and timely data on the characteristics and dynamics of the Rwandan population that will be used by national authorities and development partners for planning purposes.

After the enumeration phase of the inhabitants of Rwanda in all private and institutional households, the NISR is currently processing the census data in order to produce census data tables for analysis of the following topics/Themes:

1. Data Quality Evaluation;
2. Population Size, Structure and Spatial Distribution;
3. Marital Status and Nuptiality;
4. Natality and Fertility;
5. Mortality;
6. Socio-Cultural Characteristics of the Population;
7. Migration and Spatial Mobility;
8. Characteristics of Households and Housing;
9. Socio-Economic Characteristics of the Population;
10. Measurement and Mapping of Non-Monetary Poverty;
11. Educational Characteristics of the Population;
12. Gender Status;
13. Socio-Economic Status of Persons with Disabilities;
14. Socio-Economic Status of Children;



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15. Socio-Economic Status of Youth;
16. Socio-Economic Status of Aged People;
17. Population Projections ;
18. Geo-Demographic Atlas of Rwanda.

These analyses of the final results of the 2012 Census, which will be conducted by national analysts with support of experts in the analysis of census data, will be the culmination of all the efforts made from the design of data collection tools to data processing. In fact, analysts will translate collected statistical data into necessary information for planning, monitoring and evaluation of policies, strategies, plans and programs of socio-economic development of Rwanda.

It is in this context that the NISR invites national analysts (**individual consultants**) from national universities, research houses, research think tanks and individual researchers operating in Rwanda to apply for participating in the analysis of the 4<sup>th</sup> Population and Housing Census data on the topics listed above, according to the theme(s) related to their capacities.

## **2. Objective of the Assignment**

The objective of the assignment is to analyse the 2012 census data and translate them into usable information by stakeholders in planning, monitoring and evaluation of policies, strategies, plans and programs in their area of activity in particular, and in socio-economic development of Rwanda in general.

Specifically, it will be:

- a) To prepare all the necessary elements for the analysis of census data relating to mentioned themes i.e. the context, indicators, thematic maps and tables relating to the chosen thematic analysis;
- b) To participate in workshops on intermediate reports of the thematic analysis in order to improve the understanding and integration of the population variable in development planning;
- c) To strengthen capacity of national experts in analysis of census data.

## **3. Methodology**

A team of national analysts will be hired to undertake the analysis of the 2012 Census according to the topics mentioned above. On the basis of drafts of analysis and tabulation plans provided by the NISR, each analyst should present a detailed plan for his theme, develop a specific tabulation plan for his theme, highlight clear indicators and their calculation methods, and determine the thematic maps, charts and other figures to illustrate the results.

At each intermediate reporting meeting on the realisation of thematic analysis, international experts and other participants in the validation workshops will provide observations, comments and recommendations to analysts for improvement of the reports.



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#### 4. Expected Results

Concretely, the following results should be delivered:

- a) A detailed description of the literature review corresponding to the theme for which the individual consultants hired will be provided.
- b) Indicators related to the selected theme for analysis are calculated;
- c) Thematic charts and maps illustrating, some results of the thematic analysis are presented;
- d) Apart from the basic statistical tables provided by NISR, additional statistical tables related to the thematic analysis are proposed;
- e) A meaningful interpretation of the results is done;
- f) In the validation workshops, draft analysis reports are presented;
- g) Thematic analysis reports are produced.

#### 5. Deliverables

Under the supervision of experts in census data analysis and the census coordinator, the recruited analysts will undertake the following responsibilities amongst others:

- a) Undertake a literature review on the national and international context of the chosen thematic analysis;
- b) compute relevant indicators to the subject of analysis;
- c) Identify thematic charts, maps and additional statistical tables needed to analyze the selected theme;
- d) Develop thematic analysis to provide users with necessary information for planning and monitoring and evaluation of the implementation of their programs in general, and district development plans (DDPs), EDPRS2 and the MDGs in particular;
- e) Present interim reports of the thematic analysis in validation workshops to gather comments and observations from the CTC (Census Technical Committee) and international experts for the finalisation of thematic analysis.

#### 6. Analyst Profile

The analyst must possess the following profile:

- a) Rwandan by nationality;
- b) Education: At least a Masters degree or equivalent in social sciences, statistics, demography, economics, sociology or other related fields; a PhD will be an advantage;
- c) Experience: At least 5 years of proven working experience in the area of interest and MUST have practical experience in the analysis of statistical data; knowledge of statistical software/packages such as SPSS, CSPRO e t c will be an added advantage



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- d) Consultant should possess professional report writing skills, ability to produce statistical tables, compute and produce indicators from provided data,
- e) Have the ability to communicate, conduct meetings and work under pressure;
- f) Have a thorough knowledge of English (oral and written) and the ability to work in French would be an advantage.

## 7. Duration of the Assignment

The total duration of the assignment is (90) ninety working days. Details of working will be discussed before assignment contracts with selected individual consultants

## 8. How to apply

The candidates interested to participate in this assignment must submit an expression of interest containing the following elements:

- a) A motivation letter addressed to the Director General of the NISR justifying the applicant's interest to take part in data analysis assignment;
- b) A detailed CV highlighting qualifications and professional experience of the applicant, a brief overview of previous work in the area of interest, as well as references of three (3) persons who can attest to the candidate's competence;
- c) A brief note, not exceeding 1 page, explaining how you intend to undertake this assignment.
- d) Proof of similar assignments performed is a requirement and would be an added advantage for applicants
- e) A copy of the highest qualification;

Interested candidates are invited to send their applications **to the Director General of the NISR** not later than **Thursday, 21<sup>th</sup> March 2013 at 15 hours local time** to the following address:

NATIONAL INSTITUTE OF STATISTICS OF RWANDA (NISR)  
Avenue de la Paix, former MINIPLAN Building, Muhima (Nyarugenge District)  
E-mail: [info@statistics.gov.rw](mailto:info@statistics.gov.rw)

It is advisable to send an electronic copy of application by e-mail and submit the original dossier to the Central Secretariat of the NISR.

**Done at Kigali 06<sup>th</sup> March 2013**

**Odette MBABAZI,**  
Deputy Director General of Corporate Services

