

REPUBLIC OF RWANDA



NATIONAL INSTITUTE OF STATISTIC OF RWANDA

P.O BOX 6139 KIGALI-RWANDA

Phone: +250- 252 57 10 35, Fax: +250- 252 57 07 05

Website: www.statistics.gov.rw

E-MAIL: info@statistics.gov.rw

TITLE OF THE TENDER: REPRODUCTION, MULTIPLICATION AND PRINTING OF ALL NISR PUBLICATIONS, QUESTIONNAIRES, REPORTS, MAGAZINES, BOOKS, LEAFLETS, MANUALS FOR DIFFERENT SURVEYS AND ANY OTHER RELATED DOCUMENTS FOR A PERIOD OF TWO YEARS.

TENDER NOTICE N° 005/2013-2014/F/NCB/DA UNIT/NSDS1 BASKET FUND SUPPORT TO NISR

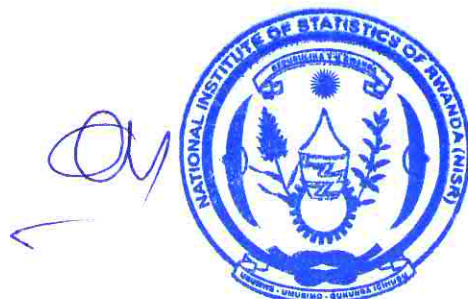
PROCUREMENT METHOD: NATIONAL COMPETITIVE BIDDING (NCB)

CONTRACT PERIOD: TWO (2) YEARS

1. The National Institute of Statistics of Rwanda (NISR) has received funds from NSDS1 Basket Fund support to NISR towards the cost of the service of reproduction, multiplication and printing of all NISR publications, questionnaires, manuals, books, leaflets, and manuals for different surveys and any other related documents for a period of two (2) years.
2. The Client intends to apply a portion of the funds to eligible payments under the contract for which this Tender Document is issued.
3. The National Institute of Statistics of Rwanda (NISR) invites qualified different firms to submit their offers. The participation is open on equal conditions to all specialized companies registered with a trading license of Rwanda.
4. The tender documents written in English may be obtained from the National Institute of Statistics of Rwanda starting from **16th August 2013 from 11H:00 local time, 9H:00 GMT to 17H00' (working days) local time, 15H:00 GMT** by presentation of a payment slip of a non-refundable fee of Five Thousand Rwandan Francs (Rwf 5,000) or the equivalent in a freely convertible currency deposited to the account N° 120.00.46 of Rwanda Revenue Authority named non-fiscal revenues at the National Bank of Rwanda (NBR).



5. Please mention on the deposit slip as follows:
**“PURCHASE OF STD N° 005/2013-2014/F/NCB/DA UNIT/NSDS1
BASKET FUND SUPPORT TO NISR.”**
6. The companies interested may obtain additional information at the following address:
The Procurement Office of the National Institute of Statistics of Rwanda, Plot number KN 2 AV 36 in Village INGENZI, Cell. KABEZA, Muhima Sector, Nyarugenge District, Kigali City, Avenue de la Justice, P.O Box 6139, Tel.:+250-571035, Fax: +250-5710 35, E-mail : info@statistics.gov.rw, website: www.statistics.gov.rw starting from 16/08/2013 from 11:00 am hours prompt, local time, 9:00 am GMT to 17H00' pm (Working days) hours prompt, local time, 15:00 GMT.
7. Well printed bids written in French or English language, properly bound and presented in four (4) copies among which one is the **original** and **three (3) are the copies**, must reach to the Director General of the National Institute of Statistics of Rwanda, avenue de la justice, Po Box 6139, Kigali, Tel. :(+250) -57 10 35, Fax :(+250)-57 10 35, E-mail : info@statistics.gov.rw, website: www.statistics.gov.rw at the address mentioned above not later than **16th September 2013 at 10H:00, local time, 08H:00 GMT** accompanied by a **bid guarantee of Rwf 3,000,000** or the equivalent in a freely convertible currency issued by a reputable bank or a registered insurance company. Late bids will be rejected and the bids sent electronically will not be accepted.
8. Place of submission: Central Secretariat of National Institute of Statistics of Rwanda.
9. Bids will be opened in the presence of bidders or their representatives who choose to attend on the same day at **10H: 30, local time, 08H: 30 GMT**. The bids will remain valid for One Hundred and Twenty (120) days starting from the deadline for their submission. The offers will be opened at the National Institute of Statistics of Rwanda conference room.
10. The successful bidder will be selected under the Guidelines Procurement of Goods, Works, and Non-consulting services under IBRD loans and IDA credits & Grants by World Bank Borrowers as revised in January 2011(Current edition) and according to the procedures described in the Tender Document, in accordance with the Law on Public Procurement N° 12/2007 of 27/03/2007 and Ministerial Order N° 001/08/10/MIN of 15/01/2008 establishing regulations on public procurement and standard bidding Documents.



11. The address referred to above is:

National Institute of Statistics of Rwanda, former MINIPLAN Building, Muhima, Avenue de la Justice, P.O Box 6139, Kigali, Tel.:+250-571035, Fax: +250-571035, E-mail: info@statistics.gov.rw, website: www.statistics.gov.rw.

12. The copies will be presented in an envelope called "internal envelope", mentioning the bidder's names and address. The later will be in turn, put in another envelope known as " external envelope" mentioning the reference number of the bids as well as the following mention:

" To be only opened in public session".

13. This Tender will be executed by National Institute of Statistics of Rwanda.

14. Delivery period: Ten (10) calendar days after reception of a Purchase Order.

NB: All information regarding tenders awarded including minutes of the NISR Internal Tender Committee will be available upon written request to the National Institute of Statistics of Rwanda (NISR). The same information will also be displayed on public notice boards outside the NISR offices, NISR website, UNDB online, PPS and on DG market/www.market.gov.rw

Done at Kigali, on 13th August 2013.

Yours Sincerely;



Odette MBABAZI
Deputy Director General of Corporate Services

